

# DRIVING ASSOCIATE TEAM EXPECTATIONS

We value each driving associates' safety & want you to be successful. As a strong contributor to the success of our team at Knight Transportation, you have many responsibilities. The Driving Associate expectations listed below are part of the those responsibilities and critical for each driver to acknowledge, understand and to commit to as a commercial driver.



- 1 Always maintain a **proper Following Distance**.
- 2 Always drive at **Speeds Safe for Conditions**.
- 3 **Never Drive Distracted.** Never use a hand held phone or device while driving. Though regulations may allow you to use a hands free phone to make and receive calls, the company strongly discourages this while driving.
- 4 **Always observe the Company's Drug and Alcohol Policy** and the Federal Regulations regarding Drug and Alcohol use.
- 5 **Never receive a citation** for "Failing to Obey a Traffic Control Device".
- 6 **Properly wear your Seat Belt** any time the truck is moving.
- 7 Though we expect you not to be involved in collisions, a Driving Associate will immediately **report any/all Accidents, Incidents or Injuries** from the scene {888-489-0911}.
- 8 **Inspect all equipment** prior to operating it daily. Do not operate it if there is a defect or problem that would make it unsafe to operate. Communicate the findings of the inspection using the electronic inspection process (DVIR). *For example: a Knight Transportation Inc., Knight Refrigerated Inc., Knight Port Services, Kold Trans, Midnite Express Inc. Driving Associate would never drive on Steer Tires that have steel cords showing.*
- 9 **Always lock and seal every load**, never drop the load anywhere other than a secure Knight Transportation Inc., Knight Refrigerated Inc., Knight Port Services, Kold Trans, Midnite Express Inc. yard or at the Customer after it is signed for. *The following areas are prohibited for any parking other than at our Terminals: DALLAS, LAS VEGAS, ATLANTA, MEMPHIS & FLORIDA.*
- 10 Always drive in a Safe and Courteous manner. Driving Associates **do not make U-Turns on public roadways**.
- 11 **Do not stop/park on the side of the road** ("sitting duck") unless disabled (an emergency situation) with warning devices deployed.
- 12 **Always have a valid CDL and Medical Card** with them and will immediately report every citation or action that affects either.
- 13 **All Pets and Passengers must be approved** and authorized prior to transport.